

DELAWARE STATE UNIVERSITY

Office of Sponsored Programs

SPONSORED PROGRAM CHANGE OF STATUS FORM

This form is to provide information on a Change of Status on Sponsored Grant Awards. Please complete the form in its entirety so that we can ensure proper processing of the request.

I. Name of PI:

II. Title of Award:

III. Name of Funding Entity:

IV. Award ORG# & Fund#:

V. Effective Date of Request:

VI. Duration of Request:

VII. Type of Request:

Change of PI/PD

Change of Key Personnel

Temporary Separation

Permanent Separation from Institution

Decrease in Effort

Change in Scope of Work

VIII. Reason for Request:

IX. Have you already contacted Sponsored Programs?

Yes

No

X. Have you already contacted Human Resources?

Yes

No

PI/PD Signature

Sponsored Programs

Chair/Dean Signature

Academic Affairs